

Student Handbook

2009/2010



Seattle Lutheran
H I G H S C H O O L

Confidence - Hope - Integrity - Passion

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MISSION STATEMENT

The purpose of Seattle Lutheran High School is to help students make and implement choices that reflect their highest and best calling.

VISION STATEMENT

Seattle Lutheran High School is a radically student-centered learning environment, marinated in the grace of Jesus Christ.

PHILOSOPHY OF MINISTRY STATEMENT

Seattle Lutheran High School is a Christian school. As such, its philosophy is shaped by the foundational tenets of the Christian faith, as interpreted by the Lutheran Confessions. While those tenets include such doctrines as the sovereignty of God, the authority of the Scriptures, the purpose of the law, the recognition of the Trinity, and others, the central doctrine of Lutheran theology is Grace, as revealed in the death and resurrection of Jesus Christ, the Son of God.

Seattle Lutheran High School, therefore, adhering to all the doctrines of the Lutheran Confessions, is an institution in which grace is the norm. God is love. His love continually calls us, renews us, redeems us, and restores us. And it is His love which guides, directs, and compels all that is done at Seattle Lutheran High School.

All that marks an institution of education - academic excellence, athletic opportunity, artistic expression - are reflections of the grace of God and occasions for the grace of God to be evidenced. Each student, being precious in the sight of God, is also precious to this school. Each student is recognized as being unique, having an intrinsic value, and therefore cherished as a child of God.

Character development is of equal value to content and information. It is the aim of Seattle Lutheran High School that each student, motivated by the love of God, would grow into intellectual, physical, emotional and spiritual maturity and vitality through his or her learning experience. Beyond meeting requirements of entrance into colleges or universities, it is the objective that each student at Seattle Lutheran High School would come to recognize his or her own unique value and worth, understand the life-changing dynamic of grace, grow in his or her relationship with Jesus Christ through the Holy Spirit, behold life as a Christian vocation, and live in confidence and joy, as an ambassador to the world and a servant of the world.

Seattle Lutheran High School, therefore, is dependent upon teachers and staff who are not only professionally qualified for their tasks, but also exhibit the essential characteristics of the Christian faith; living in devotion to God, understanding their work as a calling from God, and demonstrating an abundance of grace in their approach to themselves, their students, their colleagues, the school families, the faith community and the community at large.

STUDENT EXPECTATIONS / CONDUCT AGREEMENT

Respect: *A commitment to Honor.* I will choose to think, act, and speak in a way that honors God, others, self, and property.

Responsibility: *A commitment to Ownership.* I will be trustworthy, self-governed, and accountable for my choices, and I will accept the consequences for my actions.

Relationship: *A commitment to Godly Interaction.* I will serve God by choosing to understand, accept, and show concern for others and self.

	I show RESPECT when I...	I show RESPONSIBILITY when I....	I show good RELATIONSHIPS when I.....
Restrooms	<ul style="list-style-type: none"> Use equipment, property and supplies as originally intended 	<ul style="list-style-type: none"> Have a pass during class time Maintain cleanliness Go to and return promptly Take all personal belongings with me when I leave 	<ul style="list-style-type: none"> Give people privacy Hold myself and others accountable for the appropriate treatment of people and property
Hallways/ Stairwells	<ul style="list-style-type: none"> Honor personal boundaries Stay to the right and leave space for others to pass Keep the stairwell clear Do not disturb other classes 	<ul style="list-style-type: none"> Allow enough time to get to class, chapel, etc. on time Clean up after myself and others Speak at an appropriate volume level Handle lockers with care Use only my assigned locker 	<ul style="list-style-type: none"> Hold myself and others accountable for the appropriate treatment of people and property Use appropriate levels of affection
Emergency Drills	<ul style="list-style-type: none"> Stay quiet and listen 	<ul style="list-style-type: none"> Follow directions Line up quickly Remain in line with classroom teacher Keep calm 	<ul style="list-style-type: none"> Watch out for others
Office	<ul style="list-style-type: none"> Enter and remain quiet Keep the doorway clear Wait until called upon State my purpose quietly Honor personal boundaries 	<ul style="list-style-type: none"> Have a pass during class time Complete business promptly 	<ul style="list-style-type: none"> Be courteous to others
Guest Teacher	<ul style="list-style-type: none"> Treat the guest teacher with a high level of courtesy Follow directions as soon as they are given Listen attentively 	<ul style="list-style-type: none"> Am honest Observe all school and classroom rules Show self-restraint 	<ul style="list-style-type: none"> Am friendly and inviting Am helpful and cooperative Encourage my classmates to act appropriately
Arrival	<ul style="list-style-type: none"> Enter the building appropriately Am in dress code 	<ul style="list-style-type: none"> Turn off electronic devices at appropriate times Arrive on time 	<ul style="list-style-type: none"> Am courteous to others

	I show RESPECT when I...	I show RESPONSIBILITY when I....	I show good RELATIONSHIPS when I....
Dismissal	<ul style="list-style-type: none"> • Leave the building appropriately 	<ul style="list-style-type: none"> • Put personal belongings in designated areas 	<ul style="list-style-type: none"> • Am courteous to others
Lunchroom	<ul style="list-style-type: none"> • Use good manners • Wait for my turn in line • Use reasonable noise level 	<ul style="list-style-type: none"> • Keep food and drink in approved eating areas • Maintain cleanliness • Use appropriate line etiquette • Stay in supervised areas 	<ul style="list-style-type: none"> • Am courteous to others • Am polite to lunch staff • Use appropriate language
Locker Rooms	<ul style="list-style-type: none"> • Use equipment, property and supplies as originally intended • Use appropriate language and volume • Honor personal boundaries • Leave others' property alone 	<ul style="list-style-type: none"> • Maintain cleanliness • Maintain a clean locker • Leave personal belongings in appropriate areas • Lock my locker 	<ul style="list-style-type: none"> • Give people privacy • Hold myself and others accountable for the appropriate treatment of people and property
Assembly	<ul style="list-style-type: none"> • Demonstrate appropriate audience etiquette • Maintain personal space • Participate appropriately 	<ul style="list-style-type: none"> • Leave backpacks in designated locations • Be on time 	<ul style="list-style-type: none"> • Make room for others
Sports Events	<ul style="list-style-type: none"> • Use appropriate team spirit • Am obedient to authority • Dress appropriately 	<ul style="list-style-type: none"> • Demonstrate Christ-like behaviors • Remain in supervised areas • Follow host schools policies and procedures • Clean up after self and others 	<ul style="list-style-type: none"> • Demonstrate good sportsmanship • Demonstrate appropriate levels of affection
Parking	<ul style="list-style-type: none"> • Honor personal boundaries • Show courtesy to other drivers 	<ul style="list-style-type: none"> • Conduct myself in a safe and courteous manner 	<ul style="list-style-type: none"> • Hold myself and others accountable for the appropriate treatment of people and property
Chapel	<ul style="list-style-type: none"> • Am quiet during prayer • Am reverent during chapel • Am an attentive listener • Demonstrate appropriate audience manners 	<ul style="list-style-type: none"> • Bring only appropriate materials • Arrive and am seated on time • Honor personal boundaries • Demonstrate self-restraint • Return to class on time 	<ul style="list-style-type: none"> • Respect others' participation in chapel service

ASSOCIATION CHURCHES

Beacon Lutheran Church (LCMS)
1720 S. Forest St.
Seattle, WA 98144
Rev. David Blair
(206)322-0251

Beautiful Savior Lutheran Church (LCMS)
6919 33rd Ave. S
Seattle, WA 98188
Rev. George Burza
(206) 246-9533

Bethlehem Lutheran Church (ELCA)
3818 South Angeline St
Seattle, WA 98118
Rev. Joel Ingelbretson
(206) 722-5651

Bethlehem Lutheran Church (LCMS)
1024 Monroe Avenue NE
Renton, WA 98056
Rev. Gene W. Baade
(425) 255-9772

Calvary Lutheran Church (LCMS)
15110 10th Ave SW #A
Burien, WA 98166
Rev. Paul Winterstein
(206) 937-6590

Denny Park Lutheran Church (ELCA)
766 John Street
Seattle, WA 98109
Rev. Douglas B. Lindsay
(206) 623-7447

Hope Lutheran Church (LCMS)
4456 42nd Ave SW
Seattle, WA 98116
Rev. Keith Eilers
(206) 937-9330

Peace Lutheran Church (ELCA)
8316 39th Ave SW
Seattle, WA 98136
Rev. Eric Kindem
(206) 935-1962

Pilgrim Lutheran Church (LCMS)
10420 SE 11th Street
Bellevue, WA 98004
Rev. Jim Rehder
(425) 454-4790

St. Mark's Lutheran Church (ELCA)
6020 Beacon Ave S
Seattle, WA 98108
Rev. Victor Langford III
(206) 722-5165

St. Paul's Lutheran Church (ELCA)
11620 21st Ave SW
Seattle, WA 98146
Rev. Bruce Biesenthal
(206) 244-2112

Trinity Lutheran Church (LCMS)
1200 10th Ave East
Seattle, WA 98102
Rev. John Michael Barich
(206) 324-1066

FACULTY/STAFF DIRECTORY

Administration

Adair Hinds.....	Head of School
Mark Henderson.....	Principal
Debbie Barton.....	Dean of Students
Rachel Bigliardi.....	Admissions Director
Tim Caudle.....	College Counselor
Michael Dart.....	Operations Director
Bob Dowding.....	Athletic Director
Bil Hood.....	Director of Advancement
Shirley Vradenburgh.....	Registrar

St. Christopher Academy

Darlene Jevne.....	Director
Dena Reindel.....	Assistant Director
Jennifer Chapman.....	Teacher

Instructional Staff

Lydia Bassis.....	Art
Tim Caudle.....	Social Studies
Jennifer Chapman.....	SCA Teacher
Maria de Luna.....	Math
Jeni Desmond.....	American Sign Language
Leah Evjen-Bryan.....	Discovery
Jason Gackle.....	Math/Religion
Sam Gadbury.....	Science/PE/Health
Thomas Graddy.....	History
Daniele Hansen.....	French
Deb Hook.....	Social Studies/AP English/Senior Projects
Brett Kapels.....	PE
Danny McMahon.....	Band
Jack Menashe.....	Religion
Leslee Myers.....	English/Handbells/Drama
Jeff Norton.....	Science
Rick Peterson.....	Computers
Kristin Tarabochia.....	Math
Nicole White.....	Discovery
Meredith Zandi.....	English/Drama

Support Staff

Roberta Antioquia.....	Lunchroom Manager
Jeni Desmond.....	Athletic Secretary
Jennifer Lulow.....	Office Manager
Janice Lundbeck.....	Bookkeeper
Rob Miller.....	Maintenance

HOW TO CONTACT FACULTY/STAFF ABOVE

Telephone 206- 937-7722 or e-mail them using first letter of first name
and entire last name [@seattlelutheran.org](mailto:seattlelutheran.org)

The Student Council for 2009-2010

President.....	Mindon Win
Senior Class President.....	Gabrielle Little
Junior Class President.....	Jessica Mikler
Sophomore Class President.....	Matt Haggerty
Faculty Advisor.....	Tim Caudle

Seattle Lutheran High School

2009 – 2010 School Calendar

(nc) = no classes

W 9/2	Registration Day (counts as school day)
W 9/2	All-School BBQ & Opening Celebration (5:00 – 7:30p.m.)
M 9/7	Labor Day Holiday (nc)
T 9/8	First day of Classes (half day)
F 10/14	All-School Test Day - 11:30 Dismissal
F 10/15 – 10/16	NW District Teachers' Conference (nc)
F 11/6	End of 1st Quarter
W 11/11	Veterans Day Holiday (nc)
W 11/25	Giving Day - Noon Dismissal
Th 11/26 – F 11/27	Thanksgiving Holidays (nc)
M 12/21 – F 1/1	Christmas Vacation (nc)
M 1/18	Martin Luther King, Jr., Holiday (nc)
Th 1/21 – F 1/22	Semester 1 Exams
F 1/22	End of Semester 1
M 1/25	Semester Break (nc)
T 1/26	First Day of Semester 2 Classes
M 2/15	Presidents' Day Holiday (nc)
F 3/5	Winter Holiday (nc) (if not used for snow day)
F 3/12	Puget Sound Lutheran Teachers' Conference (nc)
F 4/2	End of 3rd Quarter
F 4/2	Good Friday – Noon Dismissal
M 4/5 - 4/9	Spring Break (nc)
F 5/28	Spring Holiday (nc) (if not used for snow day)
M 5/31	Memorial Day Holiday (nc)
T 6/8 – W 6/9	Semester 2 Exams
Th 6/10	Agape Celebration
F 6/11	Graduation/Last Day of School, End of Semester 2

Registration Day Schedule – Wednesday, September 2, 2009

<u>Grade 12:</u>	8:30 to 9:45 a.m.		
<u>Grade 11:</u>	9:45 to 11:00 a.m.		
<u>Grade 10 (A-L):</u>	11:00 to 11:30 a.m.	<u>Grade: 10 (M-Z)</u>	11:30 – 12:00 p.m.
<u>Grade 9</u>	12:00 to 1:00 p.m. – meet in the gym with Student Council to start		

2009 – 2010 BELL SCHEDULES

Monday/Tuesday/Thursday/Friday

1 st Period	8:00 – 8:50
2 nd Period	8:55 – 9:40
3 rd Period	9:45 – 10:30
Break	10:30 – 10:40
4 th Period	10:40 – 11:25
5 th Period	11:30 – 12:15
Lunch	12:15 – 12:50
6 th Period	12:50 – 1:35
7 th Period	1:40 – 2:25

Wednesday Chapel Schedule

1 st Period	8:00 – 8:41
2 nd Period	8:46 – 9:25
3 rd Period	9:30 – 10:09
Break	10:09 – 10:19
4 th Period	10:19 – 10:58
5 th Period	11:03 – 11:42
Chapel	11:42 – 12:27
Lunch	12:27 – 1:02
6 th Period	1:02 – 1:41
7 th Period	1:46 – 2:25

Academics

ACADEMIC ACHIEVEMENT RECOGNITION

We recognize students for their outstanding academic achievement while attending Seattle Lutheran High School in the following way:

We recognize *honor roll* students for their *grade point averages (GPA)* at the end of each semester.

Honor	Grade Point Average
Dean's List	3.50 – 4.00
Honor Roll	3.20 – 3.49
Honorable Mention	3.00 – 3.19

We present *Department Awards* to students at the Academic Awards Night at the end of each semester. The faculty selects a student in each grade level based on their outstanding achievement in the subject area. Parents are invited to attend these awards ceremonies.

During each sports season, the WIAA (Washington Interscholastic Activity Association) recognizes students with team academic achievement awards based on each team average GPA. 3.00 – 3.40 Distinguished Team Award and 3.50 – 4.00 = Outstanding Team Award. These awards are presented at the Athletic Awards Nights each season.

Graduation honors are granted to those seniors who have achieved a 3.20 cumulative GPA or above during their high school career. The Valedictorian(s) is the student with the highest GPA. The Salutatorian is the student with the second highest GPA. Members of National Honor Society will receive honor cords to wear at graduation. Additional Honors:

Honor	Grade Point Average
Summa Cum Laude	3.80 – 4.00
Magna Cum Laude	3.50 – 3.79
Cum Laude	3.20 – 3.49

ACADEMIC PROBATION

When a student fails to meet basic academic requirements, the student will be put on academic probation by the Principal. Parents receive notification by letter when their student is on academic probation. The student then has the following grading period to correct the deficiency. Probation is a time of trial or warning during which a student must prove he/she has the ability and the determination to progress academically. Students will be put on probation if they have:

- A. One or more failing grades in any required classes.
- B. Below 2.0 cumulative GPA
- C.

If a student is placed on academic probation, the student is expected to demonstrate by grades, attitude, and teacher evaluation improved academic progress. Normally, a student is put on probation for one semester, is reevaluated at the end of that semester, and appropriate action is taken.

ACADEMIC DISMISSAL

There are circumstances that are sufficiently serious to warrant dismissal of a student. The following are such circumstances, and is cause for immediate dismissal at the discretion of the Academic Review Committee:

- A. The student receives in any semester failing marks in 3 or more classes.
- B. The student receives failing marks in two consecutive semesters.

COLLEGE GUIDANCE SERVICES

In the interests of ensuring that every student reaches his or her highest calling, we at Seattle Lutheran are committed to providing guidance and resources to all our students. Every student and family will be given an account on the Naviance network in order to explore personal interests, aptitudes and learning styles, as well as college and career choices. Freshmen will concentrate on discovering their strengths and understanding their learning styles; sophomores will focus on career exploration, while Juniors and Seniors will actively pursue the college application process. We see this process as a partnership with parents and guardians and encourage families to attend our College Night in September. Senior families are particularly encouraged to join us for Free Application for Federal Student Aid (FAFSA) training in December.

COLLEGE VISITS

College visits should be made during normal holiday periods whenever possible.

GPA ADVANCEMENT REQUIREMENTS

MATH & FOREIGN LANGUAGE. Students must earn 1.7 or higher in the second semester of a math or foreign language class in order to advance to the next class.

ART. Students must earn 3.0 or higher in order to advance to the next class.

A GPA requirement not met may be satisfied by retaking the class, taking an approved class outside of SLHS, or its equivalent.

GRADING

Seattle Lutheran High School uses a 4 point grading scale. The comparison to a letter grade scale is:

A	4.0	C	2.0
A –	3.7 – 3.8	C –	1.7
B +	3.3 – 3.6	D +	1.3
B	3.0 – 3.2	D	1.0
B –	2.7 – 2.9	D –	0.7
C +	2.3	F	0.0

INCOMPLETES. If a student, because of illness or other serious circumstances, has not yet completed the requirements for the course, he/she will receive incomplete. An “I” is computed as an “F” in the GPA. The student has two weeks from the end of the current semester in which to remove an “I”.

PASS/FAIL. Seniors are allowed the option during the first week of a semester of choosing to take one class on a pass/fail basis. All students participating in a sport for PE credit do so on a pass/fail basis.

CREDIT is given each semester for successful completion of classes. Completion of two semesters of a regular class earns 1.0 high school credit (0.5 credits per semester).

GRADE POINT AVERAGE (GPA). The cumulative Grade Point Average (GPA) is computed on the basis of the semester grades in **ALL** classes.

WEIGHTING. All advanced placement (AP) courses are “weighted” classes. They are weighted on a five-point scale: “A” – 5.0, “B” – 4.0, “C” – 3.0. In order to receive AP credit, students must maintain a “C” grade or above. Those receiving a grade below a “C” will only receive regular credit for the course on a four-point scale.

NATIONAL HONOR SOCIETY members are selected by the faculty on the basis of scholarship, leadership, service to school and community, and character. Students who have a minimum 3.50 cumulative GPA, are sophomores or above, and have attended SLHS for at least one semester are eligible and encouraged to submit applications for membership. The SLHS chapter of National Honor Society holds its annual induction ceremony for new members in the spring.

GRADUATION

Seattle Lutheran Credits for Graduation are as follows:

English	4	
Math	3 *	
Social Studies	4	(includes US History and Contemporary World Cultures or equivalent. Washington State History required if not taken in middle school)
Senior Project	½	
Science	2 ½ *	(includes one year of lab science)
Religion	2	(required each year of attendance at SLHS)
Occupational Ed.	1	(includes one semester of Life Skills)
Physical Ed.	2	
Fine Arts	1	
Foreign Language	2 *	(two years sequential in same language)
Electives	2	

*one additional year is recommended for college admission

GRADUATION POLICY

The Seattle Lutheran High School diploma will follow a college preparatory curriculum. Students earning a diploma will participate in graduation ceremonies. Continuing with our past practices, students who have met all but 1.0 credit or fewer of their requirements, and have a plan and completion date for attaining it, will be allowed to participate in graduation ceremonies and receive their diploma when their work is complete.

EDLINE

Seattle Lutheran High School utilizes Edline, a web based learning community management system, which allows the parent and student to:

- check the latest grades
- receive email alerts when new grades are posted
- see what homework is not turned in and read notes from your child's teachers
- view your calendar to see all the homework and events from your child's own classes

Login and account activation information will be distributed at the all school BBQ in September.

HOMEWORK, MISSING WORK AND MAKE-UP WORK

Homework is an integral part of the school program and each teacher is at liberty to give homework to advance the academic progress of students. Each student is required to complete and turn in his or her homework assignments on the due date as assigned by the teacher. We do request full cooperation from parents in determining each evening what homework assignments their child has been given and then to assure that the assignments are completed on time.

As a general guideline, the assigned homework load in grades 9 and 10 should average not more than an hour and a half to two hours per school night. Students in grades 11 and 12 will experience a heavier homework load, depending on their academic courses. Homework for each class can be found on Edline under the calendar for each class.

Repeated delinquency in completing and submitting assigned homework could result in failure of a class or even a student's dismissal from the school. Parents are to communicate with teachers when they sense that their child is having serious challenges with homework.

We expect that students will make up any missed work due to an absence. ***(It is the responsibility of the student to contact each teacher immediately upon return to class after an absence to receive the assignments missed. This includes school related absences).*** In the event of an expected, prolonged period of absence (two days or more) of a student due to illness, the parent should contact the school office early in the day. This is to ensure that teachers receive notification to provide assignments and appropriate books and materials for the parent to pick up at the end of the day.

PROCEDURE FOR CONTACTING TEACHERS

- Send an e-mail to the teacher using the teacher's first letter of their first name and entire last name with @seattlelutheran.org
- Send a note in an addressed envelope with your child.
- Call the school office at (206) 937-7722 and leave a message which includes a day and evening contact number.

REPEATED CLASSES

Students repeat a class in which they failed a semester or failed to meet a grade prerequisite. Credit may be earned for repeating a non-failed semester of a class only once. Students must apply for approval to take any course outside of SLHS for which they wish to receive high school credit.

REPORT CARDS

Grades that are recorded on the student's official transcript and upon which the cumulative grade point average (GPA) is calculated are given at the end of first and second semesters. First and third quarter grades are indications of performance and are not part of the permanent record. Teachers maintain an open grade book on Edline. Grades are posted on Edline weekly. All SLHS students and their parents are responsible for keeping themselves informed and up-to-date on academic progress in each class. Access codes to set up an account may be obtained by contacting Mr. Henderson at mhenderson@seattlelutheran.org. Academic progress clarification questions should be directed in the following order: 1) Classroom teacher 2) Principal.

SCHEDULE CHANGES

Schedule changes may be requested by submitting the appropriate form to the school office. Requests will be reviewed by the Registrar as to graduation requirements and class availability. **No schedule changes will be permitted after the first two weeks of a semester.**

TEXTBOOKS

Textbooks are on loan from the school. They should be covered and treated with care. Fines will be levied for any damage or loss. In certain instances, such as AP classes, students may be required to purchase textbooks.

TRANSCRIPTS

A transcript is an official copy of a student's academic record and bears the official seal of Seattle Lutheran High School. A request for a student transcript must include the parent's signature to authorize the release of the record, except in the instance of seniors applying for college. **Request forms are available in the office.** In cases where financial obligations to the school have not been satisfied, we withhold release of the transcript.

Behavior Standards

DISCIPLINE CODE

All students are expected to comply with directives given by any administrator, faculty or staff member. Consequences for undisciplined behavior at Seattle Lutheran High School can spread across the spectrum from *“counseling the student”* to *“dismissal of the student from school”*. We are committed to make every effort, working with parents and the student, to help each young person move to a level of self-governance before having to reach the decision that dismissal from school is the only alternative. At Seattle Lutheran High School, the teacher is the principle authority in the classroom and assumes the major responsibility for the training and discipline of each student. The students are to follow the specific rules of the classroom and of the school. Specific behaviors in the classroom for which students will receive consequences from the teacher include, but are not limited to, being unprepared for class, failing to complete assignments, eating in the classroom, tardiness, lying, cheating, disobedience, disrupting the teaching-learning process, swearing, and dress and grooming code violations. Consequential measures available to the teacher in dealing with a student’s lack of self-discipline include, but are not limited to: (a) **counsel**; (b) **detentions**; (c) **work assignments**; (d) **telephone or written contact with parents**; and (e) **parent conferences**.

The Principal has the ultimate authority and responsibility for discipline in the school. The following **Correction Procedures** are in effect at Seattle Lutheran High School for those students referred to an administrator.

CORRECTION PROCEDURES			
Level 1	Level 2	Level 3	Zero Tolerance
Minor disturbances that prevent classroom/school order and instruction	Actions and attitudes that show lack of respect for authority or other people	Actions that seriously threaten the safety of others or show flagrant lack of respect for property, others. Actions that violate biblical moral codes and conduct.	
<p>Examples include, but are not limited to:</p> <ul style="list-style-type: none"> • Dress code violations* • Disruptive behavior • Inappropriate hallway behavior • Irresponsible behavior • Classroom misbehaviors / disruptions • Poor chapel, assembly, or lunchroom conduct • Willfully littering the school property • Mocking or scorning what SLHS stands for • Electronic devices ** <p>*Dress Code Referral Form **Teachers will collect electronic devices and turn them in to the Dean of Students.</p>	<p>Examples include, but are not limited to:</p> <ul style="list-style-type: none"> • Repeated documented Level 1 behavior • Truancy/leaving campus without permission • Serious PDA (kissing and intimate embracing) • Profanity, vulgar, obscene, or abusive expressions or behavior • Forgery • Serious disruptive behavior • Unsafe or irresponsible driving on campus 	<p>Examples include, but are not limited to:</p> <ul style="list-style-type: none"> • Repeated Level 2 violations • Consumption or possession of alcohol, tobacco, or drugs • Harassment, intimidating, bullying • Fighting/assault • Sexual behavior including possession of pornography • Willful property destruction/vandalism • Reckless endangerment • Possession of any item(s) involved in any activity or association with any individuals that may endanger health, safety, or well-being of any student or staff member. 	<p>Examples include, but are not limited to:</p> <ul style="list-style-type: none"> • Weapons Violations (SLHS policy) • Repeated serious Level 3 violations • Disrespectful behavior • Insubordination • Dishonesty
Consequences	Consequences	Consequences	Consequences
<p>Staff member will correct the behavior at the time and in the setting.</p> <p>Teacher will assign one or more of the following options:</p> <ul style="list-style-type: none"> • Parent contacted (phone or email) • Warning/counseling (verbal/written) • Warning/counseling (verbal/written) with referral sent home. • Detention assignment (if necessary) 	<p>Staff member will write a referral and send to the office.</p> <p>Administrator will assign one or more of the following consequences:</p> <ol style="list-style-type: none"> 1. After school detention 2. Parent Conference 3. Saturday School 4. Written Contract 5. Suspension 	<p>Staff member will send student immediately to the office, with a referral:</p> <p>Administrator will assign one or more of the following consequences:</p> <ol style="list-style-type: none"> 1. Saturday School 2. Parent conference 3. Suspension 4. Expulsion/Withdrawal from SLHS 5. Behavior contract 6. Police contacted (if crime) May include: Required outside treatment, counseling, or combination of one or more on the list above. 	<p>Staff member will send student immediately to the office.</p> <p>Administrator will assign one or more of the following consequences:</p> <ol style="list-style-type: none"> 1. Short-term suspension 2. Emergency expulsion 3. Immediate expulsion

CHEATING/ACADEMIC DISHONESTY – CONSEQUENCES

Because cheating undermines the process of teaching and learning, it is a very serious breach of discipline. In all cases of cheating, whether on a homework assignment, a quiz, test, examination, report, or essay assignment, the teacher in whose class the student's infraction occurred will document and report the infraction to the Principal, and will notify the student's parents of the infraction. Furthermore, the student will lose all credit for the assignment in question. For repeated offenses of cheating, consequences that are more stringent will apply. The following guidelines for consequences are applicable to instances of cheating:

Homework, Quizzes and Tests, Plagiarism

First and second offense(s):

- A. Teacher documents and reports to the Principal.
- B. Student receives a "0" on the assignment / quiz / test.
- C. Parents receive notification.
- D. Student receives assignment to Saturday School or short-term suspension.

Third and subsequent offenses:

- A. Teacher documents and reports to the Principal.
- B. May result in a long term suspension or expulsion.

Final Exams

First offense:

- A. Teacher documents and reports to the Principal.
- B. Student receives an "F" for the exam.
- C. Parents receive notification.
- D. Recommendation for further disciplinary action.

Second offense:

- A. Teacher documents and reports to the Principal.
- B. Student receives an "F" for the semester.
- C. Parents are notified / conference.
- D. Possible expulsion.

SUSPENSION

Suspension is temporary removal of a student from classes and/or school. The types of suspension are:

1. **In-house suspension:** a short-term suspension in which the student reports to a designated area of the school and receives assignments from classroom teachers on which he or she works during normal school hours. A student cannot participate in after-school activities.
2. **Short-term suspension:** a suspension of 1-10 days where a student is not allowed on campus or at school functions. A short-term suspension might be characterized as a excused or unexcused absence.
3. **Long-term suspension:** removal from Seattle Lutheran for serious misconduct. The length of a long-term suspension is usually a semester and/or the remainder of the school year. A student may at the end of the designated suspension period, if stated conditions are met, make application for readmission to Seattle Lutheran.

EXPULSION

Expulsion is the removal of a student from Seattle Lutheran on a permanent basis. Expulsion will result from: 1) disciplinary violation of a serious nature, (2) an accumulated number of behavioral infractions which have, despite corrective measures, continued, or (3) violation of a stated condition of disciplinary or academic probation.

NOTE: A student who has been placed on long-term suspension or who has been expelled from Seattle Lutheran for disciplinary reasons is not allowed to return to campus or to attend any school activities.

DRESS AND PHYSICAL APPEARANCE EXPECTATIONS

NOTE: PARENTS SHOULD STRICTLY ABIDE WITH THIS POLICY to avoid buying clothing that their student cannot wear at school. If parents wish to confirm that skirts, shorts, and pants or slacks are within dress code, they may be brought to the school for approval by an administrator before the tags are removed, so that any non-conforming clothes may be returned to the store before they are worn for the first time.

PHILOSOPHY

In accordance with our school mission statement, we expect students to have high standards of personal appearance. In partnership with our families, we want to enable students to make sound decisions in a healthy academic environment and to promote the following values by means of clean and respectful dress and appearance: self-esteem, positive motivation and sensitivity to others.

POLICY

Clothing is to be in good taste and not offensive or distracting. It is to be neat, clean and have no holes, tears or frays. Dress code rules apply between 8:00 a.m. and 2:25 p.m. or the end of the school day, on campus, on any school day, in or out of the building. Current trends and fads will be addressed as they arise.

Hair is to be clean and neatly groomed and of a natural hue. Dyed hair must look natural. Purple, blue, pink, green, orange, neon and fire-engine red are some, but not all, examples of prohibited unnatural hair colors.

The following specific clothing items are not to be worn:

- a. Hats, headgear, hoods, head scarves, bandanas (not worn or carried), or sunglasses.
- b. Halter or tank tops, low-cut, sleeveless, see-through, skin-tight or off-the-shoulder tops, or shirts that reveal the midriff. Modesty is our standard. Girls can wear polo shirts or shirts no lower than four finger-widths below the collarbone with no visible cleavage. All other shirts must be fastened at the button closest to the collarbone so as to be no more than four finger-widths below the collarbone.
- c. Plain white undershirts.
- d. Sweat suits, warm-up suits, or yoga pants unless with flared legs.
- e. Boys' pants and shorts without a front fly or zipper/button/snap closure and belt loops. All pants and shorts are to be worn at the normal waist. Baggy pants are unacceptable as are all other forms of skirts/kilts worn by boys. Pants must not sag and underwear must never show.

- f. Overcoats or trench coats.
- g. Shirts with inappropriate pictures, slogans, or writing are not acceptable. Names of bars, alcohol, lounges.
- h. Skirts, dresses, shorts and capri pants more than five finger-width above the top of the kneecap. Short dresses, shirts, or shorts with leggings and tights.
- i. Any leg wear that has holes or runs.
- j. Shoes in poor repair, slippers (“Ugg” type) or shoes without backs, or flip-flops.
- k. Gang-related clothing or fashions are not to be worn, including, but not limited to, large necklaces, chains or other gaudy jewelry worn by male or female students.

Enforcement

All teachers will monitor student appearance and, if warranted, assess detentions. Students not properly attired or groomed may be sent home or given school-issued clothing to wear. Time missed will be treated as an unexcused absence and detention time may be doubled. Continued violations of dress code will be considered a serious matter, and further disciplinary action may be taken.

After School Activities

Since our students are representatives of Seattle Lutheran High School, they are expected to adhere to the dress code policy at all school sanctioned activities and events.

HARASSMENT, THREATS, AND BULLYING

Seattle Lutheran High School is committed to providing a godly, safe, and civil educational environment for all students, employees, volunteers, and patrons. The purpose of the policy is to align with the SLHS core character traits in which all individuals treat each other with dignity and respect, free from all forms of harassment, threats, intimidation, and bullying. Furthermore, our expectation and desire is for all individuals to demonstrate Seattle Lutheran High School’s 3 R’s (Respect, Responsibility, and Relationship) in everyday life.

Any act of harassment, threats, intimidation, or bullying shall not be tolerated on Seattle Lutheran High School’s property or at activities under the jurisdiction of Seattle Lutheran High School.

Seattle Lutheran High School is prepared to take action to prevent and correct any violations of this policy. Anyone who violates this policy may be subject to discipline, up to and including suspension or expulsion of students.

This policy is a component of Seattle Lutheran High School’s effort and responsibility to create and maintain a safe, civil, and respectful learning community and is implemented in conjunction with training of staff and volunteers, as well as with the education of students in partnership with families and the community.

“Harassment, Threats, Intimidation, and Bullying” mean any intentional written, electronic media message, verbal, or physical act, including but not limited to: one shown to be motivated by any characteristic of race, color, religion, ancestry, national origin, gender, mental or physical disability, or other distinguishing characteristics. Other distinguishing characteristics can include, but are not limited to physical appearance, clothing or other apparel, socioeconomic status, or gender. Harassment, threats intimidations, or bullying can take many forms including slurs, rumors, jokes, innuendoes, demeaning comments, drawings, cartoons, pranks, gestures, physical attacks, hazing, threats or other written,

electronic, oral or physical action(s). “Intentional acts” refers to the individual’s choice to engage in the act. Nothing in this policy requires the affected person to actually possess a characteristic that is a basis for the harassment, threats, intimidation, or bullying.

Students, faculty, or staff who believe they have been victims of, or who know about an act of harassment, threats, intimidation or bullying, whether verbal, written or by gesture should promptly report the specific incident, behavior, or act in violation of this policy to a teacher, coach, or administrator, and not withhold information. False reports or retaliation for harassment, threats, intimidation, or bullying also constitute violations of this policy.

SATURDAY SCHOOL

Saturday School is a discipline alternative that may consist of a variety of activities. Activities include, but are not limited to, community work projects, campus work projects, intense academic work, or any other activities determined to be appropriate by the Seattle Lutheran administrative staff.

The intent of this program is to teach students responsibility for their actions by requiring their personal time and energy for worthwhile endeavors. Any student assigned Saturday School who fails to attend may be subject to additional penalties that could include suspension or expulsion. Parents receive notification in advance if their child is required to attend Saturday School.

Saturday School will run from 8 a.m. to 10 a.m. on designated Saturdays. Students are expected to be on time. Any tardies or behavior violations during Saturday School could result in additional penalties that could include additional Saturday Schools or suspension.

A \$10.00 fee per hour applies to each Saturday School given. This fee must be paid at the time that the student shows up for work. No fees will be billed. If the student shows up without the fee, the student will be sent home and the times will double the following week.

SUBSTANCE ABUSE

- A. Illegal Use, Sale, and/or Possession of Alcoholic Beverages** – A student who is found to use, sell, and/or be in possession of alcohol beverages shall be in violation of school policy. Possession is not only physical possession, but constructive possession, as well. Constructive possession occurs when a student is at a location (i.e., a party) where alcohol is present and underage students are drinking, and the student makes no effort to leave that location immediately. The following consequences shall apply:

First Offense – A **ten-day** suspension from school occurs and **thirty-day** suspension from any co-curricular activity (athletics, leadership, worship team, play, etc.). If a student is not currently involved in a co-curricular activity at the time of the offense, the **thirty-day** suspension will occur during the next activity in which the student participates. This consequence reduces to **five days/fifteen days** if the student enrolls and successfully completes a school-approved alcohol abuse program. The cost for this program will be the responsibility of the student's parents.

Second Offense – A **thirty-day** suspension from school occurs and **sixty-day** suspension from any co-curricular activity at the time of the offense; If a student is not currently involved in a co-curricular activity at the time of the offense, the **sixty-day** suspension will occur during the next activity in which the student participates. This consequence reduces to **fifteen days/thirty days** if the student enrolls and successfully completes a school-approved alcohol abuse program. The cost for this program will be the responsibility of the student's parents.

Third Offense – Immediate **EXPULSION** from school.

- B. Illegal Use, Sale, and/Possession of Illegal Drugs (RCW 69.41) and Controlled Substances (RCW 69.50)** – A student who is found to use, sell and/or be in possession of one or more of the above shall be in violation of school policy.

Possession is not only physical possession, but constructive possession, as well. Constructive possession is where a student is at a location (i.e., a party) where drugs are present, and makes no effort to leave that location immediately. The following consequences shall apply:

First Offense – A **thirty-day** suspension from school will occur and an **immediate** suspension from any co-curricular activity (athletics, leadership, worship team, play, etc.) for the remainder of that season. If a student is not currently involved in a co-curricular activity at the time of the offense, a **sixty-day** suspension will occur during the next activity in which the student participates. This consequence reduces to a **fifteen-day** suspension if the student enrolls and successfully completes a school-approved drug abuse program. There is no reduction in the suspension from co-curricular activities. The cost for this program will be the responsibility of the student's parents.

Second Offense – Mandatory **EXPULSION** from school.

VANDALISM

A student who abuses school property in any way, whether deliberately or accidentally, is subject to discipline as outlined in the Correction Procedures and must pay all repair / clean-up costs as set by the school.

WEAPONS ON SCHOOL PREMISES

The Board of Directors of Seattle Lutheran High School recognizes the expectation of students, staff, parents, and patrons to be safe on Seattle Lutheran High School's premises and at all school activities. Accordingly, it is a violation of Seattle Lutheran High School policy and Washington State law for any person to carry on to school premises, school-provided transportation, or other facilities being used for school activities any firearm, dangerous weapon, or other object capable of producing bodily harm.

Students who violate this policy are subject to school discipline policies. Violations of the firearms provisions are subject to a minimum of one calendar year expulsion, with possible case-by-case modification by the Head of School. School officials shall notify the appropriate law enforcement agency of known or suspected violations of this policy.

Emergency Procedures

EMERGENCY INFORMATION

Fire drills are conducted monthly. Teachers will have instructed the students at the beginning of the year where to go during a fire drill. Emergency procedures are also in place for lockdowns, earthquakes, and other events.

SNOW, WEATHER AND EMERGENCY PROCEDURES

In the event of an unscheduled school closing, such as a snow day, you should check the front page of the school website at www.seattlelutheran.org for late start or school closure. KOMO, KING 5 and KIRO TV stations will also carry information. Families will also be notified via an automated phone messaging service.

SCHOOL REACH

SchoolReach is a fast and effective web-based service that allows the school to simultaneously send a recorded telephone message to all parents and staff. This service will be used for regular school announcements and in the event of emergency.

Health Issues

ILLNESS

In case of illness during the school day, the student must report to the office. The office will attempt to contact a parent in the event of illness or injury. If a parent cannot be reached or it is determined that lying down in the nurses office may be of help, the student will be assigned there temporarily under the supervision of the school nurse or an administrator. The student may stay in the “clinic” for 30 minutes or until the end of the class period whichever occurs first. The student then must either return to class or make arrangements to go home. The school is not equipped to provide nursing care for sick students during the day. If your child is experiencing symptoms of illness before school, please keep him or her home for the day.

MEDICATION

Seattle Lutheran High School has a policy which permits authorized school personnel to be involved in the storage and administration of medications (prescription or over-the-counter) only when a written request from parent and/or physician has been received by the school. The school does not supply aspirin or similar drugs to be issued upon student request. All medications are kept in the school office, in a secure location accessible only to administrative staff.

Student Life

ATTENDANCE POLICY

Regular attendance is important for success in school. It is also a requirement of the State of Washington. The student is required to be in class from 8:00 a.m. until 2:25 p.m., when school is over. The office must be able to locate a student any time during that period. When a student cooperates with the regulations for attendance, the school will be best able to fulfill its obligation to the student. Any violation of the policies will subject the student to school disciplinary action.

PUNCTUALITY / TARDINESS

Students are to be in class when the bell rings to begin class. Coming into class late delays or interrupts the educational process and is an infringement on the duties of teachers as well as the rights of other students.

A student is expected to make up time after school for tardiness as required by the classroom teacher. An accumulation of 4 tardies per quarter is a serious distraction to teachers and students and will result in disciplinary action. If this is repeated, other academic and disciplinary actions may be taken.

If more than ten minutes of any period is missed, that period is counted as a full period of absence and therefore a note from the office is required, to be admitted to class.

EXCUSED ABSENCES

Excused absences are those for illness, a death in one's family or that of a close friend, direct involvement in an accident, or a necessary appointment that cannot be scheduled outside of school hours. A note must be presented to the office in advance or upon return to school. *For this type of absence, teachers are obligated to assist the student with make-up work or tests.*

UNEXCUSED ABSENCES

Unexcused absences are those for any reason other than those specified as excused. Also, if the student fails to have a note upon returning to school, the absence is labeled unexcused regardless of the reason for the absence, even if a call was received on the day of the absence. *For unexcused absences, teachers are not required to assist with make-up work or tests, and accepting late assignments is discretionary.* Unexcused absences will result in one-hour Saturday School.

ANTICIPATED ABSENCES

Vacations during school time are strongly discouraged. Whenever an absence is anticipated, the parent/guardian is asked to notify the office in advance. The student must bring a signed note from home verifying the absence and will be given a *Planned Absence* form for the school time to be missed, which the student will present to all teachers. The form will show the reason for the absence and the dates and teacher comments regarding the absence. Anticipated absences may be excused or unexcused, depending on the reason for the absence. The student must present a planned absence form to the teachers at least 3 school days prior to the absence. Please be aware that teachers have no obligation to provide help for unexcused absences. Planned absences with less than 3 school days notification will be processed as a regular absence.

LATE ARRIVAL

When a student comes to school after 8:00am he/she must sign in at the office and receive a pass to enter class.

EARLY DISMISSAL

The student must either present a note from home or have the office staff contact a parent. To leave school during the day, a student is to present a note to the office staff at the beginning of the day. The note should have the student's name, grade, reason and time for the dismissal. The expected time of return is also recommended if it can be predetermined. If a student forgets a note before the needed dismissal, he/she is still required to check out through the office staff. Parental permission, either verbal or written, must be obtained before a student may be given permission to leave school. *If a student leaves school without checking out through the office, he/she will be given one-hour Saturday school. If the parents have not authorized the absence, it will be treated as an unexcused absence.*

ACCUMULATED ABSENCES

A student will not receive credit in a course in which he or she has exceeded ten absences per semester, excused or unexcused. This includes absences for medical appointments and illnesses. After the student has been absent 6 days, the parent will receive a warning letter that the student is in jeopardy of losing credit. If a student exceeds 10 absences, the parent may petition for credit if the parent believes extenuating circumstances merit review of the student's record. The petition begins by the parent writing a letter of petition and explanation of circumstances to the Principal. An academic review committee will review the petition. Valid reasons for petition include illness, school related absences, and family emergencies.

PHILOSOPHY

Active participation in all classes is important to achieve the objectives of every course. Even make-up work does not adequately substitute for missed classes. Therefore, any absence has a natural consequence that may be reflected in a student's grade. Regular and punctual attendance also serves to educate students for future obligations in the work world.

POLICY

Students are expected to be in school and on time every day. A parent decides when an absence is necessary. However, Seattle Lutheran determines the type of absence that obligates the teacher to assist in make-up work. Students who arrive after the first 10 minutes of a period are considered absent from that period. Due to state law, **all absences require a note** within 2 days of absence signed by a parent/guardian regardless of the age of the student.

ABSENCE PROCEDURES

CALL

If a student is absent, the parent/guardian is to call the office (206-937-7722) each day of an absence before 10 a.m. A call is not necessary if a student has followed a planned absence requirement. *When calling, please identify yourself and give the student's name, grade and reason for the absence.*

WRITTEN EXCUSE

Upon returning to school following any absence, the student is to report to the attendance office with a signed and dated note from his or her parent or guardian explaining the reason for the absence. Students will receive an unexcused absence if they fail to bring in a written note from their parent or guardian within 2 days of absence. The student will receive either an "Excused Absence" admit slip or an "Unexcused Absence" admit slip, which is to be initialed by each teacher. (The admit slip is returned to the attendance office by the student when all teachers have signed it.) Students who have been absent from a class will not be admitted to class without an admit slip

CLOSED CAMPUS

STUDENTS

Seattle Lutheran has a closed campus policy, which requires all students to remain in the building or the immediate patio area from time of arrival until officially excused. A student may not leave campus at any time before the end of his/her last class of the day. Leaving campus during the school day will be treated as truancy. Exceptions are made for students in class activities under the direction of a teacher, or individuals who have been excused through the Dean's Office.

GUESTS/VISITORS

Seattle Lutheran has a closed campus policy. All parents, guardians, friends, volunteers and those with business in the school MUST report to the main office upon entering the building to sign in. When leaving the school, guests MUST sign out.

STUDENTS' GUESTS

A student wishing to bring a guest to school must do the following:

1. Go to the Admissions office at least two days before the visit.
2. Obtain from the Director of Admissions a permission form to be signed by each student's parents. The request will be reviewed for the following:
 - a) The reason for the visit as determined by the Admissions Director is appropriate.
 - b) The student host is in good disciplinary standing.
3. The Admissions Director will approve/disapprove the visit.
4. On the day of the visit, the guest must report to the Admissions office to sign in.
5. The guest student is responsible for observing all Seattle Lutheran rules and dress code.

CO-CURRICULAR ACTIVITIES AND ABSENCES

A student must attend 3 periods of the school day in order to attend or participate in any after school activity such as dances, sports practices and drama practices. A student must be in attendance all day to participate in games or performances. (Exceptions: doctor's appointment or funeral.)

DANCES

Dances are scheduled for the enjoyment of all SLHS students. To make the dances more enjoyable for all SLHS students, the following guidelines have been established:

- If guests are allowed at the dances, the host SLHS student must obtain a guest pass prior to the event.
- Once a student has left the building, they are not permitted to return.
- Students will be allowed to request music, however, all songs played at dances will reflect the fact that SLHS is a Christian school and as such the music will not promote activities or ideas that are contrary to Christian standards of behavior.
- All dance attendees will dance front to front and there will be no straddling of any kind allowed. The first offense will result in the individual being escorted from the building.

ELECTRONIC DEVICES

Seattle Lutheran High School will not allow disruption of the educational environment. **Students must turn off and store all electronic communication and entertainment devices during instructional and passing time.** Electronic devices may be used during break and lunch. Any device seen or heard during instructional time will be confiscated and the student will receive discipline. The owner of the confiscated item may redeem the item from the Dean of Students for a \$5.00 student council fee. The school will not assume responsibility if electronic devices are lost or stolen at any time.

ELIGIBILITY FOR CO-CURRICULAR ACTIVITIES

A student must maintain a minimum GPA of 2.0 in order to be eligible for co-curricular (athletics, student council, drama, etc.) participation. Grades at the end of each nine week grading period (quarter) will be used to calculate the GPA for eligibility. Students with two or more "F" grades, regardless of the GPA, are also considered ineligible for the next academic quarter. Incomplete grades are calculated as "F" grades until the incomplete grade is removed.

Once during the high school career, a student may be placed on a one quarter eligibility probation and may practice and participate in spite of not meeting the minimal standard. This probation quarter is continued automatically following the first such sub-standard academic performance, even if the student is not presently participating in a sport.

Non-participation becomes effective the school day following the posting of the ineligible students. Non-participation includes practices, rehearsals, and performances of any co-curricular activity.

A student with a GPA between 1.7 and 2.0, with no "F" grades, who is passing all classes, will have grades checked weekly to determine weekly eligibility.

Any student who is on probation or non-participation will have grades checked at the end of four and a half weeks (midterm progress report). If the non-participation student's grades meet the Seattle

Lutheran High School eligibility standards, they will be allowed to participate on a week by week basis until the nine week grading period ends. Grades will be checked every Friday to see if a student can participate the following week.

An athlete must be in school by 8:20 a.m. in order to participate in a contest that particular day. Special circumstances must be approved by the Athletic Director and Principal

FOOD/CANDY/BEVERAGES

Seattle Lutheran High School students, faculty, staff and parents take great pride in the appearance of our school. Therefore, the following rules apply regarding food and drink in our school halls and classrooms, all in the spirit of good maintenance and upkeep of our facilities. There is to be **NO FOOD** of any kind **IN THE SCHOOL HALLS OR CLASSROOMS** before, during or after school hours with the exception of a class activity, or approved lunch meeting, the 10 minute break and passing time. Students may carry water in the school building, except in the computer lab, LRC, science labs, and music room. Eating shall be confined to the cafeteria and patio. Students are expected to pick up their own trash following lunch and to leave their lunch table/area clean. Be proud of our school and place trash in the proper receptacles.

FREEDOM OF STUDENT EXPRESSION

Freedom of student expression is vital to the educational process at Seattle Lutheran High School; however, the right of free speech may not be used to disrupt the educational process or interfere with the rights of others.

Student meetings on school property are allowed only under the sponsorship of approved student body organizations as listed in the handbook or otherwise authorized by the Dean of Students.

Only material written by students attending Seattle Lutheran High School and authorized by the Principal may be distributed on school property. Approval of written material will be based on the following criteria:

- a. The material is in good taste.
- b. The material is free from character assassination and obscenity.
- c. The material shows the signature of the author.
- d. No unauthorized commercial solicitation will be allowed on school property, and unauthorized materials will be confiscated. Approval will be through the Dean of Students.

LOCKERS

Lockers are the responsibility of each student. Students are prohibited from giving their combinations to others and should realize that doing so invites theft. Students are expected to report defective lockers immediately. School lockers are not accessible after 4:00 p.m. Items should be taken from lockers at the close of the school day when going to after school activities. It is the student's responsibility to report damage to his/her locker to the Dean of Students immediately.

LOST AND FOUND

The lost and found area is located in the school office. Students who are missing articles or who have found items should report to the school office. The school is not responsible for replacing lost articles from lockers or school areas. Items not claimed will periodically be sent to a thrift store or otherwise disposed of.

P.E. LOCKERS

P E lockers are to be locked at all times with the official combination lock rented from the school. Lockers in the gymnasium locker rooms are to be used only for storage of P.E./athletic clothing. Unauthorized locks will be removed. The school is not responsible for lost or stolen valuables.

PROSPECTIVE STUDENTS

Arrangements for a visit by prospective students may be made by contacting the Director of Admission. Procedure:

1. Upon entering the building the student visitor **MUST** report to the Director of Admissions.
2. The student will meet and be assigned a student ambassador for the day.
3. The visiting student is responsible for observing all Seattle Lutheran High School rules. All communication from prospective students/parents must be directed to the Director of Admissions.

SPORTSMANSHIP

It is the goal of the Athletic Department at Seattle Lutheran High School to bring honor and glory to our Lord Jesus Christ through interscholastic sports. Our desire is to have coaches, athletes, student body, and spectators who will best serve the Lord through their actions.

Coaches have a responsibility for helping to establish a pattern of behavior for the contest. Their conduct both in practice and in games helps establish the tone of behavior that will be projected to all participants.

Athletes are responsible to play each contest competitively from beginning to end, according to the rules of the game. They also have the responsibility to respect teammates, officials, coaches, and opponents both in practice and contests.

Seattle Lutheran student body and parents have the responsibility to respect decisions made by officials, positively support the team in every way possible, recognize outstanding performances and encourage surrounding spectators to display good sportsmanship.

Since our students are representatives of Seattle Lutheran High School, they are expected to adhere to the dress code policy at all school sanctioned activities and events.

Seattle Lutheran believes that good sportsmanship is a major part of the educational experience. Everyone cannot win every contest, but everyone can **“Be A Good Sport”** in every contest.

STUDENT ACTIVITIES

ATHLETICS

Seattle Lutheran High School is proud of the record its athletic teams have made in the past, and the trophy cases are evidence of some fine teams. Coaches, players and spectators all help to make a successful season.

Seattle Lutheran is a member of the Sea-Tac League which consists of the following schools:

Mt. Rainier Lutheran High School	
Evergreen Lutheran High School	Kings West High School
Christian Faith High School	The Bear Creek School
Chief Leschi High School	Northwest Yeshiva
Puget Sound Adventist	Quilcene High School
Rainier Christian High School	

Seattle Lutheran is also a member of the Washington Interscholastic Activities Association.

The following sports are offered at SLHS:

Fall	Men's Cross Country Women's Cross Country Women's Volleyball Women's Soccer Football Cheerleading
Winter	Women's Basketball Men's Basketball Cheerleading
Spring	Women's Track Men's Track Men's Baseball Women's Fast Pitch Softball

The Cheer squad is selected at the end of the school year and is involved in activities most of the following year.

If an athlete wants to participate in a sport that SLHS does not offer, the athlete may participate at his/her local public school. We invite you to participate in the athletic program as a participant or as a supporter.

2009-2010 COACHING STAFF

Athletic Director	Bob Dowding
Women's & Men's Cross Country	George Burza
	Rudy Krueger
Volleyball	Emily Davis
	Kim Hunter
Women's Soccer	Jeff Norton
	Tom Graddy
	Rick Peterson
	Dave Pimblett
Football	Bob Dowding
	Jeff Kranich
	John Lloyd
	Sam Gadbury
	Tom Burggraff
	Dick Valenzuela
Women's Basketball	Bruce Carlson
	John Lloyd
Men's Basketball	Jack Menashe
	Bret Kapels
	Adam Ludlow
Women's & Men's Track	Aaron VanAntwerp
	Cynthia Lysen
	George Burza
	Rudy Krueger
Fast Pitch Softball	Mark Henderson
	Jeni Desmond
	John Lisko
	Stacey Corbin
Baseball	Steve Meehan
	Danny Imori
Cheer	Kimberly Terry
	Karen O'Brien

STUDENT COUNCIL

The Student Council is the bridge between students and faculty. All concerns with the welfare of students in school are discussed and acted upon in the regular meetings of the Council. School projects such as school dances and community service projects are planned and promoted by Student Council.

Class representatives and class officers are elected or selected in the spring of the year preceding the school year which they will serve. They will attend Council meetings, report to their classes actions of the Council, and bring student opinions to the attention of the Council. All members are expected to serve on Council committees and to attend all Student Council sponsored events.

The four Council executive officers shall be elected annually by the entire student body in the spring of the year preceding the school year in which they shall serve as officers. The president and vice-president shall be members of the junior or senior class.

TECHNOLOGY POLICY

Seattle Lutheran High School uses an electronic communications network that will enhance the education available to its students. The technology provides opportunities for students to be better informed. With its access to information, our system allows students to research and communicate in new ways, both with others throughout the school community and throughout our greater global community. We at SLHS believe technology will help students successfully move into the future.

With access to computers and people all over the world also comes the availability of material that may not be considered to be of educational value in the context of the school setting. Seattle Lutheran High School has taken precautions designed to restrict access to controversial materials. However, on a global network it is impossible to control all materials and an industrious user may discover controversial information. We (Seattle Lutheran High School) firmly believe that the valuable information and interaction available on this worldwide network far outweighs the possibility that users may procure material that is not consistent with the educational goals of the school. It is important that you and your teenager understand and follow the enclosed agreement.

As the Student/Parent Handbook states, a positive school climate depends on self-discipline that respects self and others, and this self-discipline will be taught and relied upon in student use of technology. Inappropriate use will result in the potential loss of the ability to use this educational tool, and other disciplinary actions will be taken as deemed necessary.

The use of the network and the Internet is a privilege, not a right. Use of the network must be in support of Seattle Lutheran High School's mission as a Lutheran school. Violations or inappropriate use will result in immediate loss of access to this privilege.

For security and administrative purposes, Seattle Lutheran High School reserves the right for authorized personnel to review system use and file content, and edit or remove any material, which they believe is unlawful, obscene, abusive, or otherwise objectionable.

Seattle Lutheran High School reserves the right to impose consequences for inappropriate behavior that takes place off campus and outside school hours. Thus, inappropriate use of technology (for example, home computer), may subject the student to consequences. Inappropriate use includes harassment, use of school name, remarks directed to or about teachers, offensive communications and safety threats.

Seattle Lutheran High School does not, however, actively monitor student use of technology (internet blogs, chat rooms, etc.). While our filtering system establishes some parameters for appropriate use within our building, students and parents/guardians are primarily responsible for the appropriate and ethical use of technology, especially in the home.

TELEPHONE USE BY STUDENTS

The student office phone may be used during free time only. Telephone messages to students will only be accepted from family members. Parents can call the office if they need to get **an emergency** message to their student. Emergency messages will be delivered immediately.

WORK PERMITS

Work permits may be left at the office for the Dean of Students' signature. Where students are not doing satisfactory work, there may be a hesitancy to sign a work permit. The student's emphasis during high school days should be on education.

Transportation

STUDENT DRIVING

Students who drive to school need to obtain a vehicle registration form from the school office and should return the completed form to the office. These forms must be turned in the first week of school. Students may only park on Genesee between 40th and 42nd, or on 41st, next to our parking lot. Students are not permitted to drive or sit in their automobiles during the school day. Failure to comply may result in loss of driving privileges. Washington State law states that for the first six months, no passenger under the age of 20 may be with you while you drive unless that person is a member of your immediate family. For the remaining time, no more than three passengers under the age of 20 may be with you while you drive unless they are members of your immediate family. Students who participate in athletics are not to drive to games. Teams travel to games in transportation provided by the school.

